



**The 10<sup>th</sup> CSCAP General Conference**  
**Chinggis Khaan Hotel, Ulaanbaatar, Mongolia**  
**October 21-23, 2015**

**GENERAL INFORMATION**

**1. MEETING VENUE**

**Chinggis Khaan Hotel**

Tokyo street 10, Ulaanbaatar 49, Mongolia

Tel: +976 700 000 99

Fax: +976 11 312 788

Chinggis Khaan Hotel is a 5-minute drive from the city centre and a 40-minute drive from the Chinggis Khaan International airport.

**2. MEALS**

Welcoming reception on October 21 and Luncheon speech on October 22 will be held at Chinggis Khaan Hotel.

Dinner reception on October 22 will be held at Shangri-La Hotel Ulaanbaatar.

**3. ACCOMMODATIONS**

We will make reservations for all international participants to stay at the Chinggis Khaan Hotel. Net room rate of Standard Single room is MNT 260,000 or about USD 135 per room per night (inclusive of daily breakfast). In accordance with usual CSCAP practice, the organizers will only cover the cost of accommodation for role players for the duration of 3 days.

Accommodation prior to and beyond dates given above shall be charged to your personal account. Therefore, participants who wish to arrive earlier or remain later should inform CSCAP Mongolia well in advance. Please be informed that all other expenses such as personal telephone calls, mini bar services, beer, wine and other alcoholic beverages ordered as room service or from other hotel outlets, laundry services charges are under personal account.

**4. ATTIRE**

Business dress is recommended for all sessions during the meeting.

## **5. WEATHER**

The weather in Ulaanbaatar during the CSCAP Conference will be cool and snow is likely. The average daytime temperatures in October are between 8 and 5 degrees Celsius in a day and -5 degrees at night.

## **6. TRANSPORTATION**

Chinggis Khaan International Airport is approximately 30 minutes drive from the hotel. The organizers will arrange the transport between the hotel and the airport. Flight schedule should be sent to Ms. Uranbaigali Gantumur by Oct 12, 2015.

## **7. SERVICES**

CSCAP Secretariat room where copy and print machines are present will be available during the conference.

The hotel provides free Wi-Fi in each room, all public areas and meeting rooms.

## **8. EMERGENCY NUMBERS IN ULAANBAATAR**

- Emergency Medical Services: (+976)-103
- Police: (+976)-102
- Fire: (+976)-105

## **9. VISA REQUIREMENTS**

Your passport should have a validity period of at least six months beyond the time of stay allowed in Mongolia. You may require a visa prior to your arrival in Mongolia. If you need official letter, please contact Ms. URANBAIGALI Gantumur by e-mail at [uranbaigali@issmon.mn](mailto:uranbaigali@issmon.mn).

## **10. REGISTRATION**

Registration will take place at Temuujiin Restaurant (Chinggis Khaan Hotel) at 16:00-18:00 on Oct 21. General Conference documents and materials will be disseminated during the registration.

## **11. FURTHER INFORMATION**

If you need further information, please contact Ms. URANBAIGALI Gantumur by e-mail at [uranbaigali@issmon.mn](mailto:uranbaigali@issmon.mn) or Mr. BATTULGA Odgerel by phone at (976)-99197769 or (976)-51-260712.