



**COUNCIL FOR SECURITY COOPERATION IN THE ASIA PACIFIC
CSCAP Study Group on
Enhancing Contributions from Asia Pacific Countries to UN
Peacekeeping Operations
Kuala Lumpur
18–19 May 2017**

GENERAL INFORMATION PAPER

Dear CSCAP Participants,

Welcome to Kuala Lumpur and to the 2nd meeting of the CSCAP Study Group on Enhancing Contributions from Asia Pacific Countries to UN Peacekeeping Operations. Here is some information regarding logistics for the meeting:

1. Accommodation

A room has been reserved for you at the Corus Hotel, Kuala Lumpur based on the information you provided in the registration form unless you have made alternative arrangements with the organizers. If you are paying for own accommodations or any extra nights at the hotel, you will make a direct payment to the hotel at the time of checkout. Participants will be responsible for any incidental charges they may incur during their stay.

Corus Hotel Kuala Lumpur

Jalan Ampang, Hampshire Park,
50450 Kuala Lumpur,
Kuala Lumpur, Malaysia
Tel: +603 2161 8888
Fax: +603 2161 2393
Website: <http://www.corushotelkl.com/>

Guests may check-in to the hotel after 1400hrs on the arrival date and check-out no later than 1200hrs. Early check-in or late check-out will be at the discretion of the hotel staff unless prior arrangements have been made. For guaranteed early check-in before 1400hrs, the room must be pre-blocked a night before, chargeable at a full night's room rate. Any room occupied up till 6pm will be charged 50% of the room rate and the full rate will apply for check-outs after 1800hrs.

2. Meeting Venue

The meeting will take place at the Conference Room, Maritime Institute of Malaysia and the transportation to the meeting's venue will be provided to all CSCAP members on the 18th - 19th May (08:30am) at the hotel lobby.

3. Visa Requirements

Foreign participants must have a valid passport (at least 6 months) and entry visa, if required.

4. Airport-Hotel-Airport Transfer

Participants are expected to arrange for their own transportation between the airport (KLIA) and the hotel. There are two options available:

- 1) If you take the train, follow the signs for KLIA Express Rail Link to Kuala Lumpur by taking the elevators to the Lower Ground floor after leaving the Customs Hall. The cost of the ticket of Express Rail Link (ERL) is MYR55 (USD12) to Kuala Lumpur Sentral (KL Sentral). Travel time is 30 minutes. At KL Sentral, the

RapidKL LRT (Kelana Jaya Line) takes you from KL Sentral to KLCC Station at the cost of MYR3.00 (US\$0.70). Corus Hotel is located 2 mins walking distance from KLCC Station.

- 2) If you prefer to use a taxi from the airport, the cost will be about MYR85-120 (USD19-27) from the airport to the hotel and will take about an hour. At the airport, please proceed to the one of the Taxi booths and purchase a coupon to the Corus Hotel Kuala Lumpur.

For your departure, participants are advised to take the hotel taxi. You may coordinate directly with the front desk of the time of your departure for the airport.

5. Meals

A welcoming cocktail will be hosted at the Corus Hotel Kuala Lumpur on 17th May 2017. Accommodations are inclusive of a breakfast buffet. Lunch will be served for all participants on 18 and 19 May 2017.

6. Billing

The net room rate is MYR300.00nett (about USD 70) per room per night (inclusive of daily buffet breakfast for one). In accordance with usual CSCAP practice, the organizers will cover the cost of accommodation for one participant from each CSCAP member committee for the duration of the meeting.

Please be informed, that all other expenses such as personal telephone calls, mini bar services, beer, wine and other alcoholic beverages ordered as room service or from other hotel outlets, laundry services, internet and Business Centre charges are under personal account.

7. Dress Code

Smart casual attire is recommended for all sessions during the meeting.

8. Climate

The average daily temperature in May averages a high of 90°F (33°C) and a low of 75°F (24°C).

9. Currency

Malaysian Ringgit (MYR): USD 1.00 = MYR 4.40 (as of 11th April 2017)

10. Media

Please note that photos may be taken and used for public relations (social media/website/publications). If you do not want to be featured in any public relations content, please communicate this to the Maritime Institute of Malaysia (MIMA) representative.

11. Queries

For further information and logistical assistance in Kuala Lumpur, please contact Maritime Institute of Malaysia (MIMA) representative: Mr. Mohd Ikmal Hisyam b. Abu (ikmal@mima.gov.my) or Ms. Nor Izwani (izwani@mima.gov.my), and copy to CSCAP Malaysia Secretariat representative Mr. Woo Hon Weng (phelanwu@isis.org.my).