



**First Meeting of the *CSCAP Study Group on the Responsibility to Protect (RtoP)***  
**February 26 - 27, 2010**  
**Grand Hyatt Hotel, Jakarta, Indonesia**

## **GENERAL INFORMATION PAPER**

### **1. MEETING VENUE**

Bromo Room (Level 2)  
Grand Hyatt Hotel  
Jl. M.H. Thamrin, Kav.28-30  
Jakarta 10350 Indonesia  
Tel: +62 21 390 1234  
Fax: +62 21 390 6426

### **2. MEETING TIMES**

Friday, February 26: 9:00 am – 5:30 pm  
Saturday, February 27: 9:00 am – 3:00 pm

### **3. MEALS**

The cost of all meals from the evening of February 25 (Thursday) to the morning of February 28 (Sunday) will be covered by the organizing committees, including:

- (a) A welcoming reception at 7:00 pm on Feb 25 at the Seafood Terrace (5<sup>th</sup> Floor).
- (b) A buffet breakfast at the Grand Cafe (on the Lobby Level) beginning at 6:00 am on the mornings of February 26, 27 and 28.
- (c) Lunch on February 26 and 27 at the Grand Hyatt (location TBA).
- (d) Dinner on February 26 at the Grand Hyatt Krakatau rooms 1 and 2 (on Level 2)
- (e) Dinner on February 27 at 7:00 pm at Dapur Babah Restaurant (<http://www.tuguhotels.com/taojakarta/index.html>). There will be a bus service to and from the restaurant leaving the hotel lobby area at 6:00 pm.

### **4. ACCOMMODATION**

Reservations will be made for all foreign participants at the Grand Hyatt Hotel Jakarta (<http://www.jakarta.grand.hyatt.com/hyatt/hotels/index.jsp>). Please note that check-in time is 2:00 pm, and check-out time is at 12:00 noon. Participants who wish to arrive earlier or remain later should notify CSCAP Canada well in advance (see below for contact information). If you have an early morning arrival time or a late evening departure time, please contact CSCAP Canada to make arrangements.

The organizing committees will also cover the cost of internet connection for each guest room. **Guests will be responsible for all other expenses (mini-bar, long distance phone calls, etc.).**

## **5. ATTIRE**

Attire for the welcoming reception, meeting, and all meals is business casual.

## **6. TRANSPORTATION**

Participants may request for a hotel-arranged taxi service for transfers from the Soekarno Hatta International Airport to the hotel. Please contact CSCAP Canada and provide your exact flight details. The fee for this service can be booked directly to your room. The journey should take about 45 minutes, depending upon traffic.

Alternatively, you may wish to take the airport taxi service. You are advised to take *only* the Blue Bird Taxi Company. A one-way fare is IDR150,000 (approximately US\$17.00). A toll fee of IDR12,000 (US \$1.40) is not included in this fare. Instructions for finding the Grand Hyatt are provided below in both English and Bahasa Indonesia.

### **For Taxi (in English)**

From Soekarno Hatta International Airport (CGK) to the hotel take Jalan Tol Prof Sedyamonto into Jalan Latumeten until you reach Jalan S Parman, Jalan Gatot Subroto. Leave highway behind Park Royale into Jalan Jendral Sudirman. Drive to the north until you reach the hotel, located at Welcome Roundabout. The hotel is adjacent to Plaza Indonesia and Entertainment Centre.

### **For Taxi (in Bahasa Indonesia)**

Dari Bandara Soekarno-Hatta, ambil Jalan Tol Prof. Dr. Sedyatmo. Keluar tol di Senayan (Park Royale) dan ambil Jalan Jenderal Sudirman arah Bundaran HI. Hotel Grand Hyatt terletak di atas Plaza Indonesia.

## **7. AIRPORT TAX**

Please be advised that there will an airport departure tax of IDR 150,000 (approximately USD \$16.00) for all international flights.

## **8. VISA REQUIREMENTS**

Your passport should be valid for at least 6 months beyond the time of stay allowed in Indonesia. You may require a visa prior to your arrival in Indonesia. For passport holders of certain countries, you may apply for a visa-on-arrival at the Jakarta Soekarno-Hatta International Airport. For information on visa requirements, please contact the Indonesian Embassy in your country.

## **9. FURTHER INFORMATION**

Should you require further information, please contact CSCAP Canada by email at [cscapcan@interchange.ubc.ca](mailto:cscapcan@interchange.ubc.ca), by telephone at 1-604-822-0692, or by fax at 1-604-822-6966. If you need immediate assistance once in Jakarta, please call Ms. Lina Alexandra (CSCAP Indonesia) at 62-816-114-9025.